



Registration guide for Incoming Students (short version)

Last updated: 09/05/2023

1) ON-LINE REGISTRATION

- Go to <https://www.esse3.unimore.it/> and click the "Registration from Access Code" link on the right section;
- fill-in the form with your name, family name and date of birth. The **ACCESS CODE** is the number you have received from the UNIMORE International Relations Office;
- insert the requested information, choose your **password** and complete the registration - **IMPORTANT:** check your data and in case you find any errors correct them;
- take note of your username and password, you will need them to register to the exams and to use the UNIMORE on-line services, such as Wi-Fi, university computers, Moodle, etc.

2) APPLICATION FORM

- Using your username and password, login to <https://www.esse3.unimore.it/> and click the "Application Form for Incoming students" link on the right section;
- insert your expected dates of arrival and departure and **print the Application Form** (you can print immediately or later, by logging in again to <https://www.esse3.unimore.it/>).

3) SEND THE DOCUMENTATION

When finished, please **upload** at the following web page <https://www.isu-services.it/en/universities/unimore-exchange-incoming-students-2023-2024>

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- copy of your valid **Passport/Identity card** (pdf format);
- the scan printed copy of the **Application form** duly signed by you (pdf format);
- the scan copy of the **Learning agreement** duly signed by you and your Home Coordinator (pdf format);
- the scan copy of the **Transcript of records**, it is a certificate that lists the exams you've already passed and it's issued by your Home Institution (pdf format);
- one **Picture** passport size (we mean a picture like the one you've put on your passport and/or identity card) (jpg format).

You have to upload the above listed documents within the deadlines foreseen in the e-mail sent by the International Relations Office.

All the information for incoming students and the full version of this guide are available at <https://www.international.unimore.it/incomingstudents.html>.