



UNIMORE
UNIVERSITÀ DEGLI STUDI DI
MODENA E REGGIO EMILIA

DEADLINE FOR APPLICATIONS: 12/06/2018 1:00 pm (Italian time)

Student Services Area
Postgraduate Office

Rector's Decree No.249/2018
Prot. No. 73976 of 18/05/2018

THE RECTOR

- GIVEN the Statute of the University of Modena and Reggio Emilia, enacted by Rector's Decree no. 3 of February 6, 2012 and subsequent amendments and additions;
- GIVEN the Italian Prime Minister's Decree of April 9, 2001 on "*Uniform treatment regarding the right to higher education*", in accordance with art. 4 of Law no. 390 of December 2, 1991, and subsequent amendments and additions;
- GIVEN art. 4 of Law no. 210 of July 3, 1998 on "*Guidelines for the recruitment of tenured university researchers and professors*", published in the Official Gazette of July 6, 1998, General Series no. 155, and subsequent amendments and additions;
- GIVEN Ministerial Decree no. 45 of February 8, 2013, on "*Regulations on the procedures for the accreditation of teaching establishments and PhD Programmes by accredited institutions*", published in the Official Gazette of May 6, 2013, General Series, no. 104;
- GIVEN Rector's Decree no. 168 of July 18, 2013, implementing the provisions contained in Ministerial Decree no. 45 of February 8, 2013, to enact the University Regulations governing PhD studies, and subsequent amendments and additions;
- GIVEN Law no. 240 of December 30, 2010;
- GIVEN the resolution of the Academic Senate in its session of May 24, 2017 and the Executive Board in its session of May 26, 2017 approving the guidelines for the use of telematic methods for the selection procedures for admission to PhD programmes;
- GIVEN the Note from the Ministry of Education, Higher Education and Research of February 5, 2018, prot.3419 on the "*Operational indications PhD Programmes A.A. 2018-2019-XXXIV cycle*";
- GIVEN the resolutions of the Senate of March 16, 2018 and of the Exexecutive Boards of March 19, 2018 which approved the establishment of PhD programmes, with administrative headquarters at the University of Modena and Reggio Emilia, for the academic year 2018/2019;
- GIVEN the Rector's Decree no.234 of 7 May 2018 with which determined the amount of tuition and fee charges for enrolment and attendance in PhD programmes for the academic year 2018/2019;
- GIVEN the Rector's Decree 238, prot.70820 of May 10, 2018, integrated with Rector's Decree n.248, prot.73355 of May 16, 2018, with which University of Modena and Reggio Emilia selective procedures have been issued for admission to PhD

programs with a duration of three years, at the XXXIV cycle, Academic Year 2018/2019;

Given that the Department of Biomedical, Metabolic and Neuroscience Sciences, the Department of Medical and Surgical Sciences, the Department of Studies on Language and Culture of the University were among the 180 Departments of Excellence, recipients of Ministry of Education, University and Research as part of the initiative concerning the Departments of Excellence 2018-2022, foreseen by Law No. 232/2016, as per Ministerial Decree 262/2017 and the note MIUR prot. n. 8414 of 11/07/2017;

DEEMED the need to publish a specific and distinct selection for the positions with scholarships assigned to the aforementioned ministerial funding for PhD courses in "Clinical and experimental medicine (CEM)" and "Molecular and regenerative medicine";

DEEMED it necessary to proceed with publication of the call for applications for the abovementioned courses pending the assessment of the Ministry of Education, Higher Education and Research on the activation of these courses, in order to respect the timetable envisaged by the Ministry of Education, Higher Education and Research for the publication of the rankings;

DECREES

ARTICLE 1 – Institution

The University of Modena and Reggio Emilia hereby announces selection procedures for admission to the three-year PhD programmes listed in art. 17, which follows, for the XXXIV cycle, Academic Year 2018/2019.

The actual activation of courses and registration are subject to the approval by the Ministry of Education, Higher Education and Research upon positive opinion expressed by the National Agency for the Evaluation of the University System and Research (ANVUR), as indicated in the Ministry Note of February 5, 2018, prot. 3419 on the “Operational indications PhD Programmes A.A. 2018-2019-XXXIV cycle”.

The positions are funded by scholarship tied to specific topics. Additional scholarships and positions may become available, even in the event that funding is provided by public or private bodies subsequent to the publication of this call for applications, but not after the publication date of the final rankings.

Those winning candidates will be required to carry out the research projects assigned to them by the competent Board of the PhD Programme.

This call is equivalent to notification to all intents and purposes. Any changes, updates or additions to the content of this call will be announced, **exclusively**, on the following website: <https://www.unimore.it/bandi/StuLau-Sdott.html>.

ARTICLE 2 - Admission requirements

The competition is open to any candidate, regardless of age or nationality, who as of **October 31, 2018**, holds an Italian degree obtained prior to D.M. 509/99 or an Italian second level degree (laurea specialistica, under D.M. 509/99 or laurea magistrale, under D.M. 270/04), or an equivalent academic qualification from a foreign University, that has to be validated by the Selection Committee, following the legislation in force both in Italy and in the Country where the qualification was issued and within the international treaties or agreements on the recognition of international qualifications, in the case where degrees in specific subjects are required for admittance to the Programme.

Candidates who have a foreign academic qualification must submit any relevant documents useful for verifying equivalency (their degree certificate with a list of exams taken, along with an Italian translation, an authentication, and a “declaration of validity” “dichiarazione di valore in loco” issued by the competent Italian consular or diplomatic representative for the country, or, if not yet available, the description of the degree with a list of exams passed, by using Annex A2) to the Postgraduate Office (Via Università, 4, 41121 – Modena), attaching the documents to the application for admission using the online procedure described in Art. 3.

Candidates who complete their degree after the deadline for this call must submit a Degree certificate or the form in Annex A2 (in case of degree awarded by a foreign institution) or a self-certification to prove that the degree has been conferred (using the form in Annex A1, in case of degree awarded by an Italian University):

- in case of degree completed before enrolment: by enclosing the form with the enrolment application form,

- in case of degree not yet completed when enrolling in the PhD Programme: by submitting the form to the Postgraduate Office (Via Università, 4, 41121 – Modena), by and no later than, October 31, 2018, using one of the following methods: HAND DELIVERY during office hours (Monday and Wednesday from 1:30 to 3:30 p.m.; Tuesday and Thursday from 10:00 a.m. to 1:00 p.m.), or REGISTERED MAIL, or COURIER (the University Administration will recognise the date of receipt of the parcel and not the sending date) or FAX to +39 059/2056574 or E-MAIL to the address segr.postlaurea@unimore.it .

For the purposes of admission to the doctorate course, in any case, Italian nationals and foreigners holding a foreign academic qualification must submit their degree certificate with a list of exams taken, along with an Italian translation, an authentication, and a “declaration of validity” (“dichiarazione di valore in loco”) issued by the competent Italian consular or diplomatic representative for the country, in accordance with current admission regulations concerning foreign students, to the Postgraduate Office, by and no later than, December 31, 2018, using one of the methods described above. Further information is available at www.istruzione.it - “University” – “Foreign students”. The University reserves the right to exclude from the competition any candidate who has not submitted the required documents by the deadline cited above without a justified reason.

The information sent by candidates will be carefully checked by the competent offices in order to verify correctness.

All candidates are admitted to the selection conditional upon verification of the aforementioned requirements.

ARTICLE 3 – Admission applications

Applications for admission to competitions and any required enclosures must be submitted following the online procedure by the final deadline of **June 12, 2018, at 1:00 p.m. (local time)**, when the competition closes. Candidates failing to comply will not be considered.

Candidates interested in a PhD Programme must submit an admission application, with a request to take part in the relevant selection procedure.

Candidates interested in more than one PhD Programme must submit a separate admission application for each individual Programme.

Candidates interested in applying for more than one selection procedure must submit the application forms for each of the selections in which they want to take

part. This applies in case of PhD Programmes where there are more than one selection procedures (as indicated in art. 17 in the paragraphs related to each Programme), because of the different topics.

They will not be taken into account requests made on the occasion of other selection procedures for admission to doctoral programs banned by this University.

Admission applications and any required enclosures (academic qualifications, documents and publications considered useful for competition purposes) must be submitted to this Administration before the final deadline for the competition, using the following method only:

- **by Internet**, on the University website <https://www.esse3.unimore.it/Home.do> (new users must register by selecting “Registration”; those who have already registered should select “Login” and proceed with the following steps: insert username and password, and then, in the Student area, select “Admission” – “Admission Exams” – “Ph. D.”);

All academic qualifications, documents and publications considered useful for the application procedure must be attached in .pdf or .rtf file form with a maximum size of 20 MB. Attachments larger than 20 MB must be divided into smaller files.

Each application must refer to a single selection procedure and will require a payment of € 25.00, not refundable, to cover administrative costs. Therefore, candidates wishing to apply to more than one selection procedure must submit a separate application and the € 25.00 fee for each selection procedure.

Payment must be made using one of the following methods:

- 1) on line by credit card;
- 2) at any bank throughout Italy (including automatic teller machines, via telephone banking or Internet banking for those banks providing such services), using the special payment slip in MAV (*mediante avviso*) bank format printed out at the end of the admission application procedure.

The payment of € 25.00 must be made before June 12, 2018.

Candidates must keep the payment receipt for € 25.00. First year candidates should instead enclose it with the enrolment application form before the deadline and in accordance with the terms and conditions in art. 7.

The application for admission will be considered to be correctly filed only by saving the data (“Save the data”) after the “Explicit confirmation of the validity of the application” given by the candidate at the end of the online procedure mentioned above.

Before the data saving (“Save the data”) that follows the “Explicit confirmation of the validity of the application”, and prior to the deadline for the competition, candidates may add, change or remove attached academic qualifications, documents and publications using the abovementioned website. The procedure is as follows: select “Login”, insert username, password, and then, in the Student area, select “Admission”).

After the data saving (“Save the data”) that follows the “Explicit confirmation of the validity of the application”, in the case of errors or incomplete insertion of attachments using the online procedure, candidates will only be able to send this information on an optical disk (CD-ROM or DVD), along with the signed application for admission and a photocopy of a valid identity document, before the final deadline of the competition (June 12, 2018, at 1:00 p.m.), to the Postgraduate Office (Via Università, 4, 41121 – Modena). One of the following methods may be used: HAND DELIVERY during office hours Monday from 1:30 to 3:30 p.m.; Tuesday and Thursday from 10:00 a.m. to 1:00 pm or

REGISTERED MAIL, or COURIER (the University Administration will recognise the date of receipt and not the date of sending). In the case where attachments on optical disk are not received before the deadline, and in the manner indicated, only the documents included online will be evaluated.

Applications and supporting enclosures may not be submitted by e-mail or fax.

The University Administration reserves the right to exclude, at any time, candidates who have not paid the fee of € 25.00 referred to in this Article.

The University Administration does not respond in the event that the candidate incurs errors in the choice of selection of his interest. In this case the candidate must produce new instance and provide for the payment of the contribution provided by the deadlines of this call.

Any communications to candidates concerning this call are made by e-mail. For this purpose is used e-mail address indicated by the candidate during the registration procedure referred in Article. 3. Candidates, whose email addresses are already present in the registry, are asked to want to update data if necessary.

In the event of any technical and/or operating difficulties, please write to the following e-mail address: webhelp@unimore.it.

Admission applications, submitted in accordance with the indications given above, will be considered valid only if they reach this Administration before the final deadline.

Therefore, any applications arriving after the deadline, or not submitted in accordance with above requirements, will not be considered.

As part of the procedural information in making the application, the candidate takes personal responsibility for declarations in relation to:

- a) name and surname;
- b) place and date of birth;
- c) residential address, telephone/cell number, elected domicile for the purposes of this competition, and e-mail address;
- d) tax identification number ("codice fiscale"- if candidates have one. Candidates who do not have a tax identification number need only to confirm the one that will automatically be assigned to them by the system);
- e) citizenship;
- f) possession of an Italian old ordinance degree or second level degree (laurea specialistica or laurea magistrale), or an equivalent academic qualification issued by a foreign University;
- g) the exact title of the PhD Programme chosen by the candidate;
- h) knowledge of a second foreign language (either French, German or Spanish), in addition to English;
- i) curriculum vitae (that must include the Skype address);
- j) academic qualifications and any other documents;
- k) publications;
- l) in the case of candidates with special needs, any accommodations required for taking the examinations, in accordance with Law no. 104 of February 5, 1992.

By submitting the application, the candidate agrees:

- 1) to attend the PhD programme on a full-time basis, in accordance with the conditions established by the Teaching Committee;
- 2) to notify the University immediately of any changes in residence or address;

- 3) in the case of Italian nationals or foreign citizens holding a foreign degree, to send the degree certificate, with a list of exams taken, along with an Italian translation, an authentication and “declaration of validity” issued by a competent Italian diplomatic-consular representative for the country, in accordance with the regulations governing the admission of foreign students to Italian university degree courses, by the final deadline of December 31, 2018;
- 4) in the case of candidates who complete their degree after the deadline for this call, but before October 31, 2018, to send their degree certificate or facsimile attachment A2 (if awarded by a foreign university) or a self-certification to prove that the degree has been conferred (if awarded by an Italian university, please use form in Annex A1), by the final deadline and in accordance with the conditions indicated in art. 2 of this competition. Candidates failing to comply will not be considered.

The Administration may decide, at any time, with its reasoned decision, the exclusion from the selection.

Admission applications will not be considered for any of the following reasons: submission or receipt of applications after the deadline or non-compliance with the procedural requirements of the competition.

The Administration cannot be held responsible for any loss of correspondence due to the following situations: incorrect contact details, failure or delay in notification of a change in address, technical errors, negligence of third parties, or a *force majeure*. Furthermore, the Administration shall assume no responsibility for attachments not received as a result of third-party involvement, faulty attachment of documents by the candidate, or any type of network failure.

ACADEMIC QUALIFICATION CERTIFICATES, DOCUMENTS AND PUBLICATIONS:

Candidates with any academic qualification certificates, documents or publications considered useful for the purposes of the competition procedures must attach the following certificates, documents and publications, except in the cases stipulated in Art. 17, for each Programme:

- 1) (for candidates holding an Italian degree) a self-certification to prove to meet the requirements (using the form in Annex A1) in accordance with articles 46 and 47 of the Presidential Decree 445/2000;
- 2) (for candidates holding a foreign degree) degree certificate with a list of exams taken, along with an Italian translation, an authentication, and a “declaration of validity” “dichiarazione di valore in loco” issued by the competent Italian consular or diplomatic representative for the country, or, if not yet available, the description of the degree with a list of exams taken together with a statement of truth of the certificates attached, by means of a self-certification in accordance with Articles 46 and 47 of the Presidential Decree 445/2000 using Annex A2;
- 3) scanned copy of a valid identity card or passport;
- 4) curriculum of research and teaching activities;
- 5) academic qualification certificates and documents considered useful for the purposes of evaluation with corresponding list;
- 6) letter/letters of presentation/reference/recommendation; in the online admission application candidates must enter name, surname, e-mail address, status, Institution/Organization of affiliation of the academic/researcher/expert for the letter of presentation/reference/recommendation. After the data saving (“Save the data”) that follows the “Explicit confirmation of the validity of the application” by candidates, the computer system will send an e-mail to the referent to request to insert a

presentation/reference/recommendation letter and containing the instructions for the upload. The deadline for the referent to upload the letter is June 15, 2018, at 23:59 (italian time); the candidates can check on the summary page of the application form (can be reached by accessing the University's website at <https://www.esse3.unimore.it/Home.do> and making the "Login") if the presentation/reference/recommendation letter was sent by the referent. Within the deadline of June 15, 2018, at 23:59 (italian time), the candidates can send to the referent who has not yet completed a reminder by selecting the item "reminder" from the summary page of the application form. The administration reserves the right to accept and transmit the letters of reference that should arrive after the deadline. The evaluation will take place at the discretion of the selection committee, provided that it has not already been completed;

7) academic publications with corresponding list;

Under article 15 of Law no. 183 of November 12 2011, certificates regarding personal qualities, status and facts issued by the public administration can be only used for private purposes. Self-certification, under articles 46 and 47 of Presidential Decree 445/2000, can replace attested declarations for public administration or public services purposes.

Publications in languages other than Italian, English, French, German or Spanish, or which do not include a summary in one of the abovementioned languages, must be produced in the original language and translated into Italian.

Certificates issued by the competent authorities of the foreign candidate's country of citizenship must comply with the provisions in force in the same country. Certificates in a language other than Italian, English, French, German or Spanish, must also be translated and authenticated by the competent Italian diplomatic or consular authorities.

An Italian translation must be attached to all documents written in a language other than Italian, English, French, German or Spanish and must be certified as conforming to the foreign text by a competent Italian diplomatic authority or an official translator.

Printed documents and those on optical disks (CD-ROM or DVD), sent in accordance with articles 2 and 3, can be picked up at the Postgraduate Office from June 3 to July 31, 2019.

Printed documents, CD-ROMs and DVDs will not be available for pick up after the abovementioned deadline.

ARTICLE 4 – Selection Committee

Each committee responsible for the evaluation of candidates will be appointed by a Rector's decree and composed of three permanent members and one or more substitute members. They will be selected from the University's tenured professors and researchers. A maximum of two Italian and/or foreign experts may be chosen from public and private research bodies or institutions. An administrative staff clerk may be called to verbalize.

ARTICLE 5 – Admission procedures

The selection procedure and schedule of examinations, where applicable, are indicated in art.17, in the sections relating to each PhD Programme.

In the event of selection procedures requiring an interview, the interview procedures are indicated in art.17, in the sections relating to each PhD Programme

Where specified in the selection procedure, the required interview will include a language proficiency test in English and in another optional foreign language indicated by the candidate at the time of application.

Candidates may sit the interview using audio and video web conferencing methods (Skype), if such method is permitted in the section of each Programme. In this case, candidates can freely decide to be present on the day and at the time set for the “live” interview or to be connected to Skype at the time indicated in the sections specified for each Programme,

Candidates must enter their Skype address in their curriculum.

During interviews held via Skype, at the start of the interview candidates must exhibit the ID document annexed to the Esse3 computerised procedure. The candidate must be connected to Skype on the day and at the time indicated in the sections relating to each PhD Programme.

The interview held via Skype will not be possible in the event of: non-notification of the candidate’s personal Skype address, lack of internet connection, the absence of the candidate on the day and time set for the interview or the impossibility to exhibit a valid identity document. No dates other than those indicated in the sections of each PhD Programme are available. The University of Modena and Reggio Emilia declines all liability for any technical impediments to holding the interview via Skype.

In the event of selection procedures requiring examinations or academic and research records and exams, candidates will be admitted subject to presentation of a valid identification document.

ARTICLE 6 – Ranking

At the end of the selection process, each committee will publish a final merit-based list ranking the candidates.

The final merit list will be approved by a Rector’s Decree, once all documentation has been declared valid.

Candidates will be admitted to Programmes according to their positioning on the merit list until all available places have been allocated for each PhD Programme.

The final rankings of candidates will be announced publicly exclusively by:

- publication on the University website at <http://www.unimore.it>, under: (“Academic programmes”/“Doctorate Programmes”), within the designated section for each PhD Programme.

Should a candidate qualify for a place in more than one ranking, he/she may register for only one PhD Programme.

Candidates may not enrol in a PhD Programme if they are already enrolled in another PhD Programme, Degree or Diploma Programme, Specialisation Programme (medical area excepted), Tirocinio Formativo Attivo (Teachers’ Training Programmes) or Level I and II Master’s Programme of the University of Modena and Reggio Emilia, or any other University.

Candidates in a position in the ranking list for admission to the PhD Programme may at the same time attend the programme and the last year of a Specialization School in medical area, in compliance with the following criteria:

- the joint attendance of the last year of the Specialization School and the PhD programme is permitted only when the place of attendance of both programmes is the same;
- students enrolled on the last year of the Specialization School can enroll on the PhD Programme, following art. 7, they will have to submit the no impediment form

- issued by the Specialization School Committee decided on the compatibility with the commitment and the activities required by the School itself;
- admission to the second year will be decided by the PhD Programme Teaching Committee depending on the research activities carried out throughout the Specialization School when students attended both the PhD Programme and the Specialization School. Research activities have to be confirmed also by the Specialization School Committee;
 - when students are attending both the Specialization School and the PhD Programme they cannot benefit from the PhD scholarship.

ARTICLE 7 – Enrolment

Within the mandatory ten-day time limit, starting from the day after the publication of the final rankings on the University Web site (as cited above in Art. 6), those candidates qualifying for a place on the merit list must enrol in the first year of the PhD Programme, using the method mentioned below (Failure to comply will result in the loss of right to admission):

by internet, through the University website at <https://www.esse3.unimore.it/Home.do> (select 'Login' and, using the username and password assigned by the system at the time of registration for the competition, or the one already held by students of the University of Modena and Reggio Emilia, follow the instructions in the Student area: "Enrolment" – "Enrolment according to ranking"; if an applicant has forgotten his/her username and password, assistance is available via email at webhelp@unimore.it).

Candidates will be asked to enclose the digital copy of the following documents:

- a) digital passport photo (in JPEG or BITMAP format);
- b) scanned copy an identity document, duly signed;
- c) scanned copy of the tax identification card;
- d) scanned copy of the receipt for the payment of € 25.00 required for participation in the competition, in accordance with art. 3;
- e) self-certification to prove the possession of a university degree (using the form in Annex A1 for Italian degrees or the form in Annex A2 for foreign degrees), in case of degree already awarded;
- f) in case of applicants with scholarship, Annex C "Declaration accompanying application for enrolment on a PhD Programme" - part 1 and part 2;
- g) (in case of students of specialization schools in the medical area) a written permission issued by the Specialization School Committee, following previous art. 6.

Please note that the mere completion of the online form is NOT sufficient for enrolment. PhD students must pay the single tuition payment by the aforementioned deadline date (i.e. within ten days of the publication of the rankings). Failure to comply within this deadline will result in exclusion from the PhD program.

Payment must be made at the end of the enrolment procedure using one of the following methods:

- at any bank throughout Italy (including automatic teller machines, via telephone banking or Internet banking for those banks providing such services), using the special payment slip in MAV (*mediante avviso*) bank format printed out by selecting "Stampa Domanda di Immatricolazione" ("Print Enrolment Application");
- on line by credit card by selecting "Tasse" ("Taxes").

The print copy of the enrolment application and receipt of payment must be kept by the applicant and not submitted to the Office.

Candidates gaining their academic qualification after the date of enrolment must submit Annex 1 (if the qualification is conferred in Italy) or Annex 2 (if the qualification is conferred abroad) to the Postgraduate Office (Via Università n.4, 41121-Modena) no later than October 31, 2018, using one of the following methods: HAND DELIVERY during office hours (Monday and Wednesday from 1:30 to 3:30 p.m.; Tuesday and Thursday from 10:00 a.m. to 1:00 p.m.), or REGISTERED MAIL, or COURIER (the University Administration will recognise the date of receipt of the parcel and not the sending date) or FAX to +39 059/2056574 or E-MAIL to the address segr.postlaurea@unimore.it.

Italian nationals and foreigners holding a foreign academic qualification must present their degree certificates with a list of exams taken, along with an Italian translation, and a “declaration of validity” (“dichiarazione di valore in loco”) provided by the Italian Consulate or diplomatic representative for the country concerned, to the Postgraduate Office no later than December 31, 2018, using one of the following methods: HAND DELIVERY during office hours (Monday and Wednesday from 1:30 to 3:30 p.m.; Tuesday and Thursday from 10:00 a.m. to 1:00 p.m.), or REGISTERED MAIL, or COURIER (the University Administration will recognise the date of receipt of the parcel and not the sending date) or FAX to +39 059/2056574 or E-MAIL to the address segr.postlaurea@unimore.it.

As soon as the registration procedure has been completed, all recipients of scholarships must register with the I.N.P.S. Separate Management Fund (“Gestione Separata”) and forward a self-certification to prove registration (using ANNEX B “Self-certification of subscription to Gestione Separata Inps”) to the Salaries Office (“Ufficio Contabilità”) by November 6, 2018, by fax to +39 059/2057109 or by sending a scanned copy to via e-mail ufficiostipendi@unimore.it. If PhD students are already registered with the I.N.P.S. (Italian Social Security Institute) Separate Management Fund as a result of previous collaboration with other institutions, they merely need to forward the self-certification confirming the registration with the I.N.P.S. (by fax as indicated above).

Foreign citizens who do not yet have a tax identification number must apply to the “Agenzia delle entrate” (Italian Revenue Agency) upon arriving in Italy and must forward a copy of the card issued by the Agency before November 6, 2018, to the Postgraduate Office, by fax at +39 059/2056574 or by sending a scanned copy via mail to segr.postlaurea@unimore.it.

For information and assistance concerning the Tax ID code, housing, residence permit, registration with the I.N.P.S. Separate Management Fund (“Gestione Separata”), foreign nationals may submit a request to the International Welcome Desk Office, at: internationalwelcomedesk@unimore.it.

Any candidates who have not completed their enrolment in accordance with the terms and conditions indicated above will be considered as withdrawn.

In the event that, from the documentation presented by the candidate, are found, false declarations relevant for the purposes of registration, without prejudice to the penal sanctions referred to in Article 76 of the D.P.R. n.445 dated 28/12/2000 and subsequent modifications, the candidate automatically is excluded, and any enrollment and the fees paid by the interested party will not be refunded.

The university administration reserves the right to ask enrolled students to complete the enrolment documentation if incomplete and/or to provide payment receipt of the single or first instalment.

Any remaining places will be assigned to alternate candidates, according to their positioning on the final merit list.

ARTICLE 8 – Reassignment of Places

In the event of vacancies, eligible candidates will be contacted by e-mail and will be invited to enrol, in accordance with the requirements indicated in the preceding article, within four days from the time of receipt of the email. Failure to comply will result in loss of the right to admission.

The procedure will be considered complete within 90 days from the day the list of admitted candidates for the academic year 2018/2019 is posted on the University Web site, under art. 6.

ARTICLE 9 - Scholarships

The number of study scholarships assigned is indicated in art. 17, divided by courses; these scholarships will be awarded according to the positioning of candidates on the final merit list.

In the case of candidates of equal merit, a decision will be made on the basis of the candidates' financial situation, determined in accordance with the Italian Prime Minister's Decree of April 30, 1997 and subsequent amendments. Candidates of equal merit will be requested by e-mail to submit for the purposes of evaluating their financial situation:

- Receipt of submission of the Single Sworn Declaration for calculating the ISEE bracket (DSU); this must be forwarded within the final deadline of four days from the day the e-mail was sent. Failure to comply will result in loss of the right to admission.
- The formal I.S.E.E. (Indication of Equivalent Financial Situation) by I.N.P.S.; this must be forwarded within the final deadline of ten days from the day the e-mail was sent. Failure to comply will result in loss of the right to admission.

The annual amount of a study scholarship is € 15.343,28 (barring subsequent regulatory amendments) and is subject to the I.N.P.S. social security contribution under the separate management fund.

Study scholarships are automatically renewed when PhD students continue in the following year, unless a motivated ruling to the contrary is made by the Teaching Committee.

Study scholarships will be paid in monthly deferred instalments.

PhD scholarships cannot be combined with other scholarships or other forms of financial assistance paid by the University and/or the State, with the exception of those designed to be integrated with PhD student research activities, for periods spent abroad.

Scholarship amounts will be increased by 50% for periods spent abroad of no longer than 18 months.

ARTICLE 10 - Fees for PhD Programmes

Fees for PhD programs in "Clinical and experimental medicine (CEM)" and "Molecular and regenerative medicine" which must be paid in one installment to the enrollment by those who enroll are € 181.05 (the amount of the payment slip that can be downloaded online includes the regional tax, the stamp duty and the insurance coverage with medical fault and contagion risk).

Candidates, if in possession of the provided requirements, can apply to Er.GO (Regional Agency for the Right to Higher Education) for the following benefits:

- Scholarships granted by abovementioned Regional Agency (financial aid with admission by ranking list, incompatible with PhD scholarship);
- Accommodation facilities (with free admission, with admission by ranking list, with free admission for non-resident students “Fuorisede”);
- Subsidies for catering service (with assisted admission).

Therefore, anyone intending to apply for one of the aforementioned benefits must exclusively refer to the Announcement and to the Application procedure of the Regional Agency for the Right to Higher Education – District headquarters of Modena and Reggio Emilia for the 2018/2019 academic year, that will be available at www.er-go.it (selecting “Servizi” – “Diritto alla studio”) starting from the middle of July.

Applications can be submitted even if not yet enrolled on a PhD Programme. Therefore, applications can be submitted even if the final rankings of candidates for admission to PhD Programmes have not yet been announced publicly.

For information on the aforementioned benefits, candidates may contact the Er.Go Offices <http://www.er-go.it/index.php?id=11> (phone +39 051/6436900 Call Centre – “Ergo risponde” <http://www.er-go.it/fileadmin/include/faq/index.php>).

The amounts, and the deadlines for the contribution for the following years will be determined from year to year and will be notified on the web page <http://www.unimore.it/didattica/dottorati.html> (approximately towards the end of July).

ARTICLE 11 - Rights and Responsibilities of PhD Students

PhD Programmes require a full-time and exclusive commitment. PhD students may accept forms of employment pending authorization from the PhD Programme Teaching Committee. For PhD students with scholarship, work activities must regard jobs directly pertaining to the PhD research area and should be formative in nature. Students without scholarship must also obtain authorization from the Teaching Committee though the right to support oneself economically will be taken into consideration. PhD students are required to perform the research projects assigned to them and to be involved in related study, further research, and teaching, as well as any internships affiliated with public or private bodies, in accordance with the requirements set by the competent Teaching Committee. Students who fail to comply may be withdrawn from the programme.

The other responsibilities and rights of doctoral students, including incompatibility, exemption from the obligation to attend, and the conditions of exclusion, as well as the procedure for awarding the PhD, are regulated by the provisions in art. 16 of this competition.

ARTICLE 12 – Public employees

In accordance with the law, upon submitting an application, public employees who are admitted to a doctoral programme, in keeping with administrative requirements, are granted a leave of absence for study purposes, without remuneration, for the duration of the programme, and will receive a research grant, where applicable. In cases where they are admitted to a PhD programme without a scholarship, or if they decline a scholarship, they shall be entitled to the remuneration, insurance, and pension contributions pertaining to the public body by which they are employed. In cases where the employment relationship with the public body is terminated by the employee within two years after the awarding of the PhD degree, the employee shall be required to reimburse the amounts of the abovementioned remuneration and contributions.

Public employees who have already earned a PhD or who have been enrolled in a PhD program for at least one year, thereby benefiting from a leave of absence, are not entitled to an additional leave of absence with or without remuneration.

The period of the leave of absence shall be taken into account for purposes of career advancement as well as insurance and pension entitlements.

ARTICLE 13 – Awarding of the PhD

The PhD is awarded upon completion of the PhD Programme, when students pass their final examination that consists in the presentation of a PhD Thesis on an original research, carried out meticulously and where results are adequately and scientifically relevant. Should the assessment be negative, the final examination cannot be repeated.

Thesis defense will take place before an Examination Board appointed in compliance with the University PhD Research Program Regulations.

The title of PhD is awarded by the Rector. The issue of the above title is dependent upon the candidate's submission of three copies of the final thesis to the competent office, two to be sent to the National Libraries of Florence and Rome respectively, and one (in electronic form) to the library of the Department sponsoring the PhD Programme. All doctoral theses will be digitally published in the "open access" archives of the University, "MoReThesis", which shall be responsible for assuring its conservation and availability to the public. All doctoral theses will be registered by the University in the ministerial database in compliance with the related legislation in force on copyright issues.

Upon completion of the PhD programme, graduates will be invited to fill out a "Questionnaire on the opinions of programme attendees" for the Alma Laurea database. This will enable the Alma Laurea Inter-University Consortium to monitor the training of doctoral students.

ARTICLE 14 – Handling of personal data

The University Administration, in accordance with Legislative Decree 196/2003, will use the applicant's personal data solely for the fulfilment of the selection procedures and for administrative purposes.

In accordance with the principles in Legislative Decree 196/2003, by participating in the competition, the candidate authorizes the University of Modena and Reggio Emilia to publish his/her personal data as well as information relating to the admissions examinations on the University website.

ARTICLE 15 – Publication

This call is equivalent to notification to all intents and purposes. It will be published on the website of the University <https://www.unimore.it/bandi/StuLau-Sdott.html> and on the Website of the Ministry of Education, Higher Education and Research <http://bandi.miur.it/doctorate.php/public/cercaFellowship>.

Any changes, updates or additions to the content of this call will be announced, exclusively, on the following website: <http://www.unimore.it/bandi/StuLau-Sdott.html>.

ARTICLE 16 – Additional Regulations and Director responsible for overseeing all procedures

For matters not explicitly covered in this application procedure, refer to the provisions contained in art. 4 of Law no. 210 of July 3, 1998, art. 19 of Law no. 240 of December 30, 2010, Ministerial Decree no. 45 of February 8, 2013 and to the University regulations in force governing PhD Programmes and to the Teaching Regulations of the University of Modena and Reggio Emilia.

The Director responsible for overseeing all procedures is the Director of the Postgraduate Office (Dott.ssa Stefania Ianni - Via Università, 4 – Modena - phone +39 059/2056424 - e-mail: segr.postlaurea@unimore.it).

For further information, candidates may contact the Postgraduate Office - Via Università 4, 41121 Modena - phone +39 059/2056423 – fax +39 059/2056574 - e-mail: segr.postlaurea@unimore.it .

ARTICLE 17 – List of Doctorate Research Courses

1) PhD Programme in “CLINICAL AND EXPERIMENTAL MEDICINE (CEM)”

Places with scholarship:

- 1* with topic “Genomic characterization of chronic myeloproliferative neoplasms”;
- 1* with topic “Injury and repair: clinical and pre-clinical models in patients with respiratory insufficiency, chronic airway diseases and interstitial lung diseases”
- 1* with topic “Identification of key molecules and mechanisms during cell and tissue regeneration”
- 1** with topic “Molecular and cellular action of reproductive hormones”

* With funds from the MIUR Call "Department of Excellence 2018-2022" - Department of Medical and Surgical Sciences - University of Modena and Reggio Emilia - CUP: E51I18001190005.

** With funds from the MIUR Call "Department of Excellence 2018-2022" - Department of Biomedical, Metabolic and Neuroscience Sciences - University of Modena and Reggio Emilia - CUP: E91I18001480001).

Admission requirements (for all selective procedures): Italian second level degree (laurea specialistica, under Ministerial Decree 509/99 or laurea magistrale, under Ministerial Decree 270/04) or Italian degree obtained prior to Ministerial Decree 509/99 or equivalent qualification obtained abroad, in accordance with the provisions in art. 2 of this application procedure.

Selection procedure (for all selective selective procedures): There are four different selection procedures for this PhD Programme, depending on the type of available places. Candidates interested to more than one selection procedures must submit the application form and a fee of € 25.00 for each selection procedure.

The selection procedure is intended to establish the candidate’s preparation and aptitude for carrying out research activities with respect to topics relating to the PhD Programme.

Except as provided by art. 3 of this application procedure, candidates may submit the following additional documents:

- 1) self-certification to prove that the degree has been conferred (if awarded by an Italian university), or Degree certificate (if awarded by a foreign university), with a list of exams taken and grades achieved;
- 2) Curriculum vitae of the scientific and teaching activities written in Italian or English indicating university qualifications held;
- 3) A summary of the final thesis in Italian or English, or equivalent, in a minimum of three and maximum of six pages organised under the following headings: subject of the thesis, research methodology, results obtained and their relevance for the study of mechanisms, diagnosis and therapy of human diseases;
- 4) A brief statement of no more than two pages written in English, outlining the motivation for attending the PhD Programme and a description of his/her areas of specific research interest (Statement of Research Interest);
- 5) Certification attesting the knowledge of the English language (TOEFL, Proficiency or other);
- 6) GRE (Graduate Record Examination) certificates;

- 7) At least two letters of presentation/reference/recommendation written by professors of the institutions in which the candidate has been training/working, which must be produced directly by the referents and exclusively according to the procedure indicated in art. 3 of this Call;
- 8) Scientific activity or certified courses abroad;
- 9) Fellowships and stipends for research or higher education;
- 10) Names, affiliation and email addresses of one or more referees.

1) Selective procedure for one scholarship with topic “Genomic characterization of chronic myeloproliferative neoplasms”

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows:

- Final degree mark: from 0 to 10 points,
- Thesis/summary: from 0 to 12 points,
- Publications: from 0 to 4 points,
- Research statement: from 0 to 12 points,
- Periods of research abroad: from 0 to 5 points,
- Letters of presentation: from 0 to 12 points,
- Other qualifications (English language certificates, information and communication technology certificates, scholarships, awards, masters, PhD, work placements and others): from 0 to 5 points.

Once the qualifications have been assessed, the Committee will compile a merit-based ranking of candidates based on the scores awarded.

2) Selective procedure for one scholarship with topic “Injury and repair: clinical and pre-clinical models in patients with respiratory insufficiency, chronic airway diseases and interstitial lung diseases”

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows:

- Final degree mark: from 0 to 10 points,
- Thesis/summary: from 0 to 12 points,
- Publications: from 0 to 4 points,
- Research statement: from 0 to 12 points,
- Periods of research abroad: from 0 to 5 points,
- Letters of presentation: from 0 to 12 points,
- Other qualifications (English language certificates, information and communication technology certificates, scholarships, awards, masters, PhD, work placements and others): from 0 to 5 points.

Once the qualifications have been assessed, the Committee will compile a merit-based ranking of candidates based on the scores awarded.

3) Selective procedure for one scholarship with topic “Identification of key molecules and mechanisms during cell and tissue regeneration”

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows:

- Final degree mark: from 0 to 10 points,
- Thesis/summary: from 0 to 12 points,
- Publications: from 0 to 4 points,
- Research statement: from 0 to 12 points,
- Periods of research abroad: from 0 to 5 points,
- Letters of presentation: from 0 to 12 points,

- Other qualifications (English language certificates, information and communication technology certificates, scholarships, awards, masters, PhD, work placements and others): from 0 to 5 points.

Once the qualifications have been assessed, the Committee will compile a merit-based ranking of candidates based on the scores awarded.

4) Selective procedure for one scholarship with topic “Molecular and cellular action of reproductive hormones”

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows:

- Final degree mark: from 0 to 10 points,
- Thesis/summary: from 0 to 12 points,
- Publications: from 0 to 4 points,
- Research statement: from 0 to 12 points,
- Periods of research abroad: from 0 to 5 points,
- Letters of presentation: from 0 to 12 points,
- Other qualifications (English language certificates, information and communication technology certificates, scholarships, awards, masters, PhD, work placements and others): from 0 to 5 points.

Once the qualifications have been assessed, the Committee will compile a merit-based ranking of candidates based on the scores awarded.

Areas of the PhD Programme: The Doctorate is organized in 3 curricula: - Health sciences - Translational medicine – Nanomedicine, Medicinal and pharmaceutical sciences.

Further information on research lines for each curriculum and the relative tutor is available on the PhD Programme website:

<http://www.cem-phdschool.unimore.it/>

2) PhD Programme in “MOLECULAR AND REGENERATIVE MEDICINE”

Places with scholarship: 1* scholarship with topic “Molecular therapies for solid tumors: identification of molecular, genetic and immunological factors predictive of therapeutic response”;

* With funds from the MIUR Call "Department of Excellence 2018-2022" - Department of Medical and Surgical Sciences - University of Modena and Reggio Emilia - CUP: E51I18001190005.

Admission requirements: a Italian second level degree “laurea magistrale” in Medicine (LM-41) or equivalent Italian second level degree “laurea specialistica” in Medicine and surgery (47/S) or Italian degree in Medicine and surgery or equivalent qualification obtained abroad, in accordance with the provisions in art. 2 of this application procedure.

Selection Procedure: based on academic and research record and interview

The selection procedure is intended to establish the candidate’s preparation and aptitude for carrying out research activities with topic indicated.

Except as provided by art. 3 of this application procedure, candidates may submit the following additional documents:

- 1) self-certification of the master/specialist degree and first degree or Italian degree obtained prior to D.M. 509/99 (in case of degree obtained in Italy) or certificate of first and second degree (in the case of degree obtained Abroad), showing a list of exams taken and grades achieved;
- 2) curriculum vitae of the candidate's research and teaching activities written in Italian or English indicating university degree qualifications obtained and scientific experiences;
- 3) a summary of final thesis in Italian or English, or equivalent – minimum of three and maximum of six pages – organised under the following headings: statement of purpose, research methodology used, results obtained;
- 4) a short essay written in English – no longer than two pages – which illustrates the reasons why the candidate wishes to attend the PhD Programme and describes his/her specific research interests (Statement of Research Interest);
- 5) certification attesting to knowledge of the English language (TOEFL, Proficiency or other);
- 6) GRE (Graduate Record Examination) certificates;
- 7) recommendation/reference letters (between one and three) written by experts in the fields of research of the PhD Programme, indicating the public or private institution/organization he/she is affiliated with, which must be produced directly by the referents and exclusively according to the procedure indicated in art. 3 of this Call.

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows:

- Curriculum studiorum: from 0 to 25 points,
- Curriculum professional experiences: from 0 to 20 points,
- Publications: from 0 to 5 points,
- Other qualifications: from 0 to 10 points.

Candidates awarded at least 35/60 in the assessment of academic and research record will be admitted to the interview.

The list of candidates admitted to the interview and any variations in the methods and terms of the selection procedure will be announced publicly in a date between the June 28 and 29, 2018 on the University website at

<http://www.unimore.it/didattica/doctorates.html> in the section relating to the PhD Programme in Molecular and regenerative medicine.

Candidates may opt to have their interview in English.

The interview consists of:

- an evaluation of the basic knowledge of immunology, molecular diagnostics and experimental and clinical oncology with particular attention to gastro-intestinal neoplasms;
- in a discussion of the candidate's scientific experience;
- in a reading, translation and interpretation of a passage from a scientific article.

Candidates obtaining a minimum score of 40/60 on the interview will be considered eligible.

Areas of the PhD Programme: The Ph.D. Programme in Molecular and Regenerative Medicine focuses on research aimed at the identification and characterization of molecular mechanisms of diseases and the development of diagnostic and therapeutic approaches in the field of chemistry and regenerative medicine. The Programme teaches students how to develop an independent research project that addresses scientific questions to understand the molecular mechanisms underlying human diseases, as well as how to develop novel diagnostic tools and therapeutic approaches (stem cells, gene therapy, molecular modelling) for such industrial applications.

Further information is available from the PhD Programme website at:

<http://www.mrm.unimore.it/site/home.html>

EXAM SCHEDULE

Interview in the presence: July 11, 2018, 4:00 pm. Interviews could continue on July 12, 2018 at 9:00 am, should there be a high number of candidates

The examination will take place in Room BSI 2 (Room N1.1) Scientific Library Interdepartmental (building MO19), via Campi 213/c, Modena.

Interview via Skype (only for candidates resident abroad): July 11, 2018, from 2:00 pm.

The examination will take place in Room BSI 2 (Room N1.1) Scientific Library Interdepartmental (building MO19), via Campi 213/c, Modena.

For information on the interview procedure held via Skype candidates must refer to art.5 of this Call.

Modena, 18/05/2018

THE RECTOR
(Prof. Angelo Oreste Andrisano)

Annex A1 (for candidates holding degrees awarded in Italy only)

Self-certification as substitute for attested declarations under articles 46 and 47, Presidential decree 445/2000

WARNING

The following self-certification complies with the dispositions of Presidential decree 445 of the 28th December 2000: "LEGISLATIVE DISPOSITIONS AND RULES FOR ADMINISTRATIVE FORMS". In particular:

- Details provided by candidates have to be considered as substitute for attested declaration under articles 46-47; following article 76 candidates who provide mendacious information can incur in administrative and criminal penalties.
- Following article 39 the self-certification does not require official stamps.
- Under articles 71 and 72 the relevant University office will verify the information provided.
- The information requested in this self-certification follow article 16 is strictly necessary for the selection procedures and will be kept confidential following the Legislative decree 196 of the 30th June 2003 on personal data protection.

DEGREE DESCRIPTION

**Italian second level degree "laurea magistrale" (under D.M. 270/04)
or Italian second level degree "laurea specialistica" (under D.M. 509/1999)
or Italian degree (prior to D.M. 509/1999)**

Aware of the provisions on criminal consequences for false declarations, under art. 76 of Presidential decree 445/2000 the undersigned

Family name _____

Given name _____

Place of birth _____

Date of birth (dd/mm/yyyy) _____

Citizenship _____

E-mail for correspondence _____

DECLARES TO HOLD THE FOLLOWING DEGREE CERTIFICATE

(Tick only one of the three options)

- Italian second level degree "Laurea magistrale" (under D.M. 270/04) in

Degree class of _____

- Italian second level degree "Laurea specialistica" (under D.M. 509/1999) in

Degree class of _____

- Italian degree (prior to D.M. 509/1999) in

Degree awarded by the University of _____

on the (dd/mm/yyyy) _____

Final mark _____

AND DECLARES

that, in accordance with articles 46 and 47 of Presidential decree 445/2000, the information included in all the copies attached to the admission form is correct.

Date and place

Signature (legible and in full)

Annex A2 (for candidates holding foreign degrees only)

Self-certification as substitute for attested declarations under articles 46 and 47, Presidential decree 445/2000

WARNING

The following self-certification complies with the dispositions of Presidential decree 445 of the 28th December 2000: "LEGISLATIVE DISPOSITIONS AND RULES FOR ADMINISTRATIVE FORMS". In particular:

- Details provided by candidates have to be considered as substitute for attested declaration under articles 46-47; following article 76 candidates who provide mendacious information can incur in administrative and criminal penalties.
- Following article 39 the self-certification does not require official stamps.
- Under articles 71 and 72 the relevant University office will verify the information provided.
- The information requested in this self-certification follow article 16 is strictly necessary for the selection procedures and will be kept confidential following the Legislative decree 196 of the 30th June 2003 on personal data protection.

DESCRIPTION OF THE QUALIFICATION (Degree, Master of Science or equivalent)

INFORMATION IDENTIFYING THE HOLDER OF THE QUALIFICATION

Family name _____

Given name _____

Place of birth _____

Date of birth (dd/mm/yyyy) _____

Citizenship _____

E-mail for correspondence _____

INFORMATION IDENTIFYING THE QUALIFICATION

Level of Qualification (Degree, Master of Science or other) _____

Qualification in _____

Qualification awarded at the University of _____

Qualification awarded on (dd/mm/yyyy) _____

Final degree mark /grade _____

Main Field(s) of Study for the Qualification _____

Language(s) of Instruction/Examination _____

Official Length of Programme (years) _____

Access Requirement(s) to Programme _____

**INFORMATION ON THE EXAMINATIONS AND RESULTS GAINED FOR THE QUALIFICATION
(Examination and individual grades/marks/credits obtained)**

DATE	EXAMINATION	GRADE	MARK	CREDITS OBTAINED

Useful additional information about examinations and results _____

**INFORMATION ON THE FUNCTION OF THE QUALIFICATION IN THE COUNTRY WHERE THE
QUALIFICATION WAS AWARDED**

Does the title described above, in the country where it has been awarded, enable application to University PhD programmes? (Tick only one of the two options)

- Yes No

ADDITIONAL DECLARATION

In accordance with articles 46 and 47 of Presidential decree 445/2000, the information included in all the copies attached to the admission form is correct.

Date and place

Signature (legible and in full)

ANNEX B

Form “Self-certification of subscription to Gestione Separata Inps”

To
Payroll Office – Finance Directorate
Università degli Studi di Modena e Reggio Emilia
Via Università, 4
41121 Modena
Fax: +39 (0)59 2057109
E-mail: ufficiostipendi@unimore.it

Autocertificazione di iscrizione alla Gestione Separata Inps

(resa ai sensi del D.P.R. 28 dicembre 2000, n.445 e s.m.i.)

Il sottoscritto, nato a
..... il e residente a
..... in via

Titolare di (barrare la relativa opzione):

- | | |
|---|---|
| <input type="checkbox"/> Assegno di ricerca | <input type="checkbox"/> Collaborazione coordinata e continuativa |
| <input type="checkbox"/> Dottorato di ricerca | <input type="checkbox"/> Docenza a contratto |
| <input type="checkbox"/> Borsa di Specializzazione Medica | <input type="checkbox"/> Prestazione d'opera occasionale (redditi > € 5.000,00) |
| <input type="checkbox"/> Tutorato L.170/230 | |

DICHIARA:

di essere iscritto alla data odierna, ed in seguito a conferma dell'Inps, alla Gestione Separata Inps:

- “ALTRA CASSA - aliquota MINIMA”¹ in quanto iscritto presso la seguente cassa pensionistica:
- “ALTRA CASSA - aliquota MINIMA”¹ in quanto titolare di pensione diretta
- “CASSA UNICA - aliquota MASSIMA”² in quanto non iscritto presso alcuna cassa pensionistica obbligatoria

FIRMA

.....

Il sottoscritto dichiara, inoltre, di essere consapevole delle sanzioni penali, nel caso di dichiarazioni mendaci, richiamate dall'art. 76 del D.P.R. 445/2000 e dall'art. 495 del C.P. e **si impegna a comunicare, prima della liquidazione del compenso, qualsiasi modifica di quanto dichiarato.**

Modena,.....

Firma

.....

Si allega alla presente fotocopia del documento di identità del sottoscrittore e, possibilmente, tessera sanitaria o tessera codice fiscale.

¹ Dall'anno 2016: 24,00%.

² Per l'anno 2018: 34,23%; (33 + 0,72 aliquota aggiuntiva + 0,51 DISCOLL)

ANNEX C (Part 1) - Form “Accompanying declaration for scholarship holders”

**DECLARATION TO BE ATTACHED FOR PhD STUDENTS HOLDING SCHOLARSHIPS
IN THE PROCEDURE FOR APPLICATION FOR ENROLMENT
ON A PhD PROGRAMME
A. Y. 2018/2019, XXXIV cycle**

To be completed only by holders of scholarships

I, the undersigned Surname _____ First name _____

DECLARE TO BE FULLY AWARE THAT:

- a) the grant to which this declaration relates cannot be accumulated with any other study grants, regardless of their title, with the exception of grants awarded by national or foreign institutions which are available to support, with periods of study abroad, the grant holder’s training or research activities (art. 6, para 1, of Law 30.11.1989, n. 398);
- b) students who have previously held a grant cannot hold a second grant with the same title (art. 6, para 2, of Law 30.11.1989, n. 398);
- c) art. 1, sub-para a), of Law 315/98 states that, from the date 01.01.99, the MIUR (Ministry for Education, Further Education and Research) is required to guarantee the application of study grants to pursue research doctorates as per the regulations laid down by art 2, para 26, first part of Law No.335/95, and also art. 59, para 16, of Law No.449/97, as amended (compulsory general insurance with INPS – Italian Social Security Institute);
- d) state employees who hold grants to which this declaration relates may request special leave without pay for study purposes, as provided by art. 2 of Law No.476/1984 (art. 6, para 7, Law 398/89).

I, the undersigned, in accordance with articles 46 and 47 of D.P.R. No.445 of 28.12.2000, aware of the liability incurred in the event of a false declaration,

DECLARE

- a) **not to hold**, for the entire duration of the doctorate, other study grants of any title whatsoever, with the exception of grants awarded by national or foreign institutions which are available to support, with periods of study abroad, the grant holder’s training or research activities (art. 6, para 1, of Law No.398 of 30.11.1989);
- b) **not to have held**, even if only for one year, another study grant to pursue postgraduate courses (art. 6, para 2, Law 398/89);
- c) **not to hold** a grant for collaboration in a research activity under art. 51, para 6, Law 449/97 and D.M. 11.02.1998
- d) to be aware of the rights and obligations of graduates, as specified in the notices of competitions for admission to PhD Programmes, XXXIV cycle – A.Y. 2018/2019, published on the internet site of the University of Modena and Reggio Emilia;
- e) to have read and fully understood the regulatory provisions governing research doctorates, as published on the internet site of the University of Modena and Reggio Emilia.
- f) to hereby provide consent to their personal data being held, including sensitive information, in accordance with Legislative Decree No.196/2003 and to be aware that the databank is the property of the University of Modena and Reggio Emilia.

Italian and foreign citizens holding an academic degree awarded abroad are reminded they have to submit their academic transcript of records, together with its legalized Italian translation and the “declaration of equal value” issued by the Italian consular office of the country where the degree was awarded, if it is not already enclosed with the online application form.

Please note that citizens of States which do not belong to the European Union must provide documentation certifying insurance cover for medical treatment and hospitalization, together with a valid residence permit.

Date _____

Signature

ANNEX C (Part 2) - Form “Accompanying declaration for scholarship holders”

DECLARATION ACCOMPANYING APPLICATION FOR ENROLMENT ON A PhD PROGRAMME A.Y. 2018/2019, XXXIV

To be completed only by holders of scholarships

With full knowledge of the liability incurred in the event of a false declaration, in accordance with articles 46 and 47 of D.P.R. No. 445 of 28.12.2000, I the undersigned

Surname _____ First name _____

Tax code _____ Acquired surname _____

Born in _____ province of _____ on the _____

Resident at (street) _____ No. _____ Town/city _____ Post code _____

Province/State/County _____ Tel. _____ Work _____ tel. _____

MOBILE PHONE _____ E-mail _____

Domiciled (if different from above) at _____ No. _____

Town/City _____ Post code _____ Province/State/County _____

REQUEST that the sum relating to the study grant

is paid into the current account of : _____ (payment can only be made to an account in the name of the grant holder; the account may be in the name of more than one person inclusive of the grant holder– in this case specify all co-holders) with IBAN _____

The International Bank Account Number consists of 27 characters: IT, 2 international code numbers, 1 national code letter (CIN), 5 numbers for the ABI code, 5 numbers for the CAB code, 12 alphanumerical characters for the current account number.

Important note: to avoid errors in the payment of sums due, the above-indicated fields must be completed fully and correctly.

If in any doubt, please contact your own bank.

Please note that any bank charges arising from the bank transfer are the responsibility of the recipient of the monies.

I, the undersigned undertake to register promptly with the “INPS gestione separata” (by internet through the website at www.inps.it – section “Iscrizione dei lavoratori parasubordinati alla Gestione Separata” <https://www.inps.it/nuovoportaleinps/default.aspx?itemdir=50175> – select “Accedi al Servizio”, or through the INPS Contact Centre at www.inps.it) and to deliver or send via fax to number 059/2057109 or via e-mail a ufficiostipendi@unimore.it the affidavit to prove the registration (using the form “Autocertificazione di iscrizione alla Gestione Separata Inps”) to the Ufficio Contabilità e Stipendi of the Università di Modena e Reggio Emilia, Via Università n. 4, Modena, by November 6, 2018 (if the graduate is already subscribed to the “INPS gestione separata” as a result of previous collaborations with other clients, it is only necessary to provide the affidavit confirming the registration with the INPS).

The payment of the grant is made in monthly instalments with fixed currency on 25th of the following month. The related coupons (“cedolini”) will be exclusively available on-line, at Intranet page <https://in.unimore.it/intra/ptecamm/cedoline.html> (by selecting “Accedi al servizio”).

In the event that facts are ascertained during the course of the year which vary from those declared, the undersigned undertakes to immediately communicate the relevant facts in writing, exonerating the University of Modena and Reggio Emilia from any responsibility whatsoever concerning the same.

Information in accordance with Legislative Decree of 30th June 2003, No.196

The personal data contained on this form is gathered by the University for the sole purpose of fulfilling all of its administrative, accounting, financial and social security obligations under the law. The personal data gathered will, in observance of the aforementioned legislative obligations, be communicated to the Ministero delle Finanze (Ministry of Finance), the INPS office (Italian Social Security Institute), and to any other public bodies, to permit the same to carry out the respective institutional functions, within the boundaries established by the law and regulations.

Date _____ (Signature) _____